

Taking on a Leadership Role

Summary

This leadership training course is for new or aspiring leaders who have management experience, or leaders who have not had formal training. This is a 2 day course.

Objectives

- Acquire new knowledge – leadership theories, principles, tools, etc
- Acquire new skills
- Stimulate thinking
- Form opinions / develop own style
- Raise self-awareness and review personal strengths and areas for development
- Develop self-belief and confidence
- Resolve some challenges
- Share learning and experience
- Share insights, issues and knowledge
- Time out to reflect and grow
- Evaluate and analyse own organisation
- Clarify and refresh
- Have fun

Content

- Defining Leadership
- The Difference between Management and Leadership
- Qualities of Leaders, Nature and Nurture
- Being Visionary, Inspirational, Effective, Courageous and Innovative
- Strategic Leadership v Operational Leadership
- Organisations and The Big Five: Vision, Mission, Values, Strategy and Goals
- Communicating and Engaging as a Leader
- Decision Making
- Leadership Styles
- Situational Leadership
- Leading Teams
- Leading through Change (if required)
- Personal Objectives, Questions and current Challenges

What next?

We recommend the following to further deepen the learning and maintain momentum:

- A half day follow-up session - an opportunity to reunite; reflect; review progress; share best practices and explore remaining challenges
- 1:1 Personal Leadership Development Coaching (minimum of 3 sessions)
- Semi-training/semi-facilitated meetings on company Vision, Values, Strategy or Goals
- Other Leadership 'enhancement' workshops working on supplementary skills such as Presentation Skills, Innovation, High Performance, Crisis Planning, etc.

"Attached please find the evaluation forms from the Management and Leadership course. As you will read, the participants were very pleased to have the opportunity to participate and are unanimous about Paula's excellent training skills and personal approach. Paula, thank you."

Programme Manager, Brussels